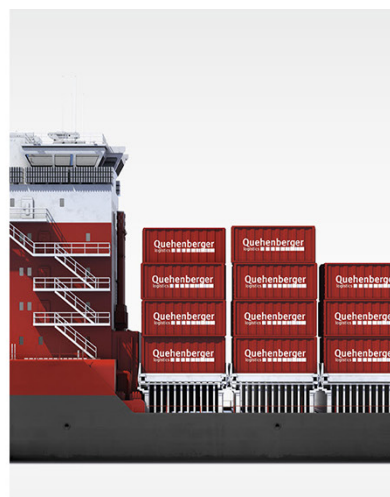


20% cost optimizations for Quehenberger Logistics BLG Ltd. with the National Archives digitization solutions

The AUGUSTIN QUEHENBERGER GROUP is a holding company for the strategic and operative management of quality-oriented logistics providers. The company is based in Strasswalchen, Austria and manages the brand [Quehenberger Logistics](#).

The logistics group is active at 94 locations in 17 countries in Central and Eastern Europe and specializes in comprehensive, state-of-the-art logistics solutions - from transport management to individual network, contract logistics and industry solutions.



BRIEF HISTORY

Quehenberger's goal is to be the best medium-sized logistics company in Central and Eastern Europe. Their main goals are high effectiveness at work in collaboration with process feasibility and trustworthy long-term partnerships.

Over the years they have generated and piled up plenty of accounting and transportation documents in their office and warehousing spaces. As a result they ended up facing numerous challenges such as difficulties finding the information they needed, not being able to keep the archive clean and tidy and not having

dedicated places for safekeeping it. **Motivated to find a proper solution to all the problems while also maintaining optimal efficiency, they started looking for an outsourcing solution.**

OUR APPROACH

1. The specifics of archiving in logistics

Quehenberger Logistics BLG Ltd. maintain exceedingly high security practices and are very aware of how they would like to have their documents archived.

„Some of the greatest challenges for us were to organize the physical archives between our departments, mostly due to filling up office space to the brim. This means not only sorting our fasteners, folders, inquiries, way-bills, but also digitizing them so that our employees have easy, fast and secure access to their documents.“

Their partner-to-be needs to understand Quehenberger's archiving process and further help by providing strategic assistance.

After being recommended by some of our clients and after an introductory meeting was being conducted, Quehenberger Logistics BLD Ltd. chose National Archives because „the National Archives Corp. Ltd inspired us with confidence, security standards and peace of mind.“

2. Choosing offsite storage to improve the protection and security for the physical archive

Quehenberger Logistics BLG Ltd. have kept their documents onsite for the past 10 years. This led to a tremendous volume of information housed in several facilities near Sofia and various offices within the city. Some of the specific requirements National Archives had to meet and guarantee were as follows:

- Proper safekeeping of the archive in facilities that provided the necessary conditions
- A certified by the Directorate for National Construction Control archiving facility in accordance with the Administrative and territorial structure of Bulgaria act.
- 24/7 CCTV
- 24/7 security
- Fire detection & fire protection system
- Temperature and humidity control
- Контрол на гостѐна, Вътрешен контрол
- Layered access control
- Flooding detection system


We were able to fully cover these demands.


THE BUSINESS CHALLENGE

A feasible solution to better organize and safekeep the physical archive while also helping Quehenberger Logistics BLG Ltd. easily prepare all necessary data for monthly reporting and audits..

SOLUTION

 [National Archives' warehouses for safekeeping the information;](#)

 [Solution for digital access](#) that enables quick access to the documents anytime and anywhere, thus ensuring timely reaction to inquiries or audits;

 [Document destruction](#) for maintaining a healthy, safe, and up-to-date archive.

THE RESULTS

- Quick access to the scanned documents;
- Freed up office space while keeping the archive in safer conditions;
- Digitization which boosted the efficient work processes;
- 20% cost optimization.

In under two weeks we organized the relocation of their archive from all their offices and warehousing facilities. Following that, we prepared the operating procedures for the archival of all accounting and way-bill documentation.

Quehenberger chose the so-called full procedure archiving. This is a solution that immensely helps to optimize the physical footprint of the organized archive in the long run.

3. Providing 24/7 digital access to the needed information

The company strives to optimize their day to day processes and to ease the access for all the employees in Quehenberger Logistics BLG Ltd. Bulgaria. The chosen solution was to digitize the documentation in a method that presented the data in a format ready to import in the software used by all company employees.

„By combining the archiving and digitization services we saved approximately 20% of our annual expenses, which can now be reinvested in other areas. The organization of the documents helped us reach the necessary information even quicker. The digitization helps us in our daily tasks - we receive high quality scanned and properly named copies of all our way-bills and this enables us to forward the parcels faster. The combination of archiving and digitization freed up a lot of physical space as well.“

„In order to be fully focused and concentrated on our main business and to meet the ever growing demand in digitization, we reached out to the National Archives. They offered the right solution, which introduced us to experts in the field. Thank you!“

Vessela Nikolova and Dobromira Andreeva,
Procurists, Quehenberger Logistics BLG Ltd. Bulgaria

About National Archives:

National Archives provides comprehensive long-term solutions for document and information management such as offsite storage of physical archives, digitization and destruction of documents and data: - <https://www.nacorp-bg.com/en/>